

# REP/RETAILER AGREEMENT

## [WWW.SAVESTEPHENVILLEAIRPORT.CA](http://WWW.SAVESTEPHENVILLEAIRPORT.CA) CAMPAIGN

**Sponsored By: The Stephenville Airport Citizens Committee Inc. #56059**

**Address: Stephenville Airport Citizens Committee  
P.O. BOX 20003, Town Center Post Office  
Stephenville, NL A2N 2R8**

As rep/retailer, it is your responsibility to ensure that all money collected is done through a proper receipt format in the official numbered "Save the Stephenville Airport Campaign receipt book." All money collected is to be forwarded to the Citizens Committee treasurer either directly or by mail using the above address. The Citizens Committee is asking that cheques or money orders only be sent through the mail system. The committee will not be responsible for any cash sent through the mail. The official receipt book is in duplicate, the white copy is given to the donor, and the yellow copy is to accompany the donation. All cash donations are to be receipted in the same manner.

All rep/retailers are responsible to ensure that all money and promotional material is kept in a safe and controlled place and are also responsible for any lost or misplaced funds/receipts.

The rep/retailer is responsible to inform each donor about our intent to advertise their information on the web and have them check the box on the receipt if they wish to remain an anonymous contributor.

The Airport Citizens Committee retains the right to request any or all promotional material and receipt books etc. in relation to this campaign from any such rep/retailer at anytime, if the committee feels it is warranted for any reason.

By signing below you are stating you have read and agree to abide by the above Agreement.

The Airport Citizens Committee would like to thank you in advance for helping with this campaign for such a worthy cause.

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Date**

**REP/RETAILER APPLICATION**

**SAVE THE STEPHENVILLE AIRPORT CAMPAIGN**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**If mailing address is different from above:**

**Name:** \_\_\_\_\_

\_\_\_\_\_

**Contact: Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Official ID:** \_\_\_\_\_

**References** 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Read and agree with retailer agreement:**

**Yes:** \_\_\_\_ **No:** \_\_\_\_

\_\_\_\_\_  
**Signature:**

**“THE STEPHENVILLE AIRPORT” CITIZENS COMMITTEE**  
**P.O. Box 20003 , Town Center Post Office**  
**Stephenville, NL A2N3R8**

**RECEIPT BOOK/BUTTON REQUEST FORM**  
**SAVE THE STEPHENVILLE AIRPORT CAMPAIGN**

**BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**CONTACT INFO**      **TEL:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Number of KITS:** \_\_\_\_\_ **Buttons only:** \_\_\_\_\_ **Books only:** \_\_\_\_\_

**(KIT includes: 1 book , 20 buttons and poster )**

**(buttons selling price .... \$2.00)**

**Signature of representative: (person responsible to collect).**

\_\_\_\_\_  
**Signature:**

**The person /company in receipt of any of the above products is committing to do his/her best to work toward a successful “save the Stephenville Airport” campaign by selling buttons to build “The Stephenville Airport” Citizens Account to help the committee launch the campaign OR is committing to solicit donations to build the Campaign Account for Fuel Tanks, equipment and anything that is necessary to build a solid future for the Stephenville Airport . The person/business is responsible to remit directly or by mail to the representative identified above the amount of monies collected from the sale of the buttons or receipted in the book. A \$20.00 deposit is required and will be returned upon receipt of button sales.**

**I Agree      Yes: \_\_\_\_\_ No: \_\_\_\_\_**

**Signature of Business Representative or Individual:**

\_\_\_\_\_  
**Signature:**